



**PASSAIC VALLEY  
REGIONAL HIGH SCHOOL**

**Agenda**

**Regular Meeting of the Board of Education  
Tuesday, January 7, 2025**

**Regular Meeting of the Board of Education**  
**Tuesday, January 7, 2025**

---

**Order of Business**

**Roll Call of Members**

**Pledge of Allegiance**

**Reading of Announcement**

**Public Notice**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 10, 2024, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

**President's Report**

**Acknowledgment of Correspondence To The Board Of Education**

**Approval of Minutes of Previous Meeting**

The minutes of the December 10, 2024 Regular & Executive meeting will be presented for review and approval.

**Report of the Superintendent**

**Student Representatives Report**

**Call For Members of the Public To Be Heard**

**Regular Order of Business**

**Committee Reports**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call For Members of The Public To Be Heard**

**Executive Session**

**Adjournment**

**Regular Meeting of the Board of Education**  
**Tuesday, January 7, 2025**

**Education Committee**

**1. Approval / December 2024 Suspensions**

The Superintendent reports and requests approval of suspensions for December 2024. Att E-1

**2. Approval / Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Track and Field	Burke	Dine & Donate Smashburger Fundraiser	1/21/25, 4:00pm-8:00pm	Raise money to contribute towards senior awards
2	Class of 2026	Goethe/Kurtishi	Dine & Donate Chipotle Fundraiser	1/21/25, 4:00pm-8:00pm	Raise funds for Cotillion and Prom
3	Class of 2026	Goethe/Kurtishi	Dine & Donate Panera Fundraiser	2/27/25, 4:00pm-8:00pm	Raise funds for Cotillion and Prom
4	PV Drama Club and PVEF	Shue/DeLuccia	Doo Wop Project Concert	3/30/25, 3pm / Auditorium	Raise money for drama club, future theater events, PVEF

**3. Approval / Spring 2025 Clinical II Placement**

The Superintendent recommends the approval of the clinical placement for Noelia Figueroa, Caldwell University from 1/21/25-5/9/25, 5 days a week. Mr. Michael DeLuccia, Instrumental Music, supervising.

**4. Approval / Guest Choreographer**

The Superintendent recommends the approval of guest choreographer Lexie DeLuca for a Hip-Hop Master Class with Advanced Dance students on 1/30/25 under the supervision of Mrs. Maria McMahan. Required clearances and documentation on file. Compensation of \$250.00 budgeted through the Visual and Performing Arts/Dance budget.

**5. Approval / Request for In School Event**

The Superintendent recommends the approval of the following in School Events for 2024-2025 school year:

Club/Group	Advisor	Event	Area	Date/Time
Future Medical Professionals	Dr. Susanne lobst	Spring Blood Drive	Farrell Gym	3/20/25

**6. Approval / Melisa Betancur Part Time Paraprofessionals / Bus Aides**

The Superintendent recommends the approval of Melisa Betancur as a part time Paraprofessional / Bus Aide for the 2024-2025 school year. Rate \$23.00/hour, up to 29 hours, no benefits. Start date pending receipt of criminal history and all required paperwork.

**7. Approval / Gary Sotelo Part Time Bus Aides**

The Superintendent recommends the approval of Gary Sotelo as a part time Bus Aide for the 2024-2025 school year. Rate \$20.00/hour, up to 29 hours, no benefits. Start date pending receipt of criminal history and all required paperwork.

**Regular Meeting of the Board of Education**  
**Tuesday, January 7, 2025**

---

**8. Approval / Home Instruction**

The Superintendent recommends the approval of home instruction for the following student(s):

ID	Date On	Probable Duration	Instructor or Program
20378	12/09/2024	4 weeks	Google Classroom/Educere
938220	12/11/24	4 weeks	Learn Well
32678	12/16/24	5 weeks	Educere
33174	1/6/25	6 weeks	Learn Well

**9. Approval / December Student Attendance**

The Superintendent recommends approval of the December 2024 student attendance.

Possible number of days school has been open	15
Possible number of days attendance	16,304
Days absent	755
Percent of attendance	95.30
Average daily Enrollment	1087

**10. Approval / Professional Day Request**

The Superintendent recommends approval of following professional day request:

	Department	Teacher	Event	Date/Time/Location	Purpose
1	Counseling	Byrnes	Passaic County Public Safety Academy - 11th Annual education and Behavioral Health Partnership Conference	2/07/2025 300 Oldham Road, Wayne, NJ	Exploring essential skills and strategies needed to build resilience in the face of grief.

**11. Approval / Temporary Girls' Show Practice Site 2024-2025**

The Superintendent recommends the approval of the following temporary Girls' Show practice site for the 2024-2025 school year, from 01/08/25 - 02/26/25. Proof of insurance will be filed with the Business office.

- Northern Region Education Commission in Totowa, NJ

**12. Approval / Instructional Supplies – ESEA Title I**

The Superintendent recommends the approval of Edpuzzle in the amount of \$3,360.00 as instructional supplies for assessment and curriculum platforms through ESEA Title I, Account # 20-237-100-600-007600-050.

**Finance Committee**

**1. Approval of Monthly Bill List – December/January Supplemental**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
12/20/24	35252-35286	\$225,907.17
01/03/25	35289-35291	\$3,301.00

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**2. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv#671121324	1461	\$ 31,447.90
Pomptonian	Inv#671112924	1462	\$ 11,450.47
Pomptonian	Inv#671122024	1463	\$ 957.36

**Operations Committee**

1. **Approval / Variety Show Sound Designer**  
 The Superintendent, in consultation with the School Business Administrator, recommends the approval to hire Steve Mogus as Sound Designer for the Variety Show on January 30, 2025 at a rate of \$300.00.
  
2. **Approval / Mr. Gaita & Mr. Joyce NJSBGA Annual Conference Travel Expense**  
 The Superintendent, in consultation with the School Business Administrator, recommends approval for Mr. Gaita, Supervisor of Buildings and Grounds and Mr. Joyce, PVCOS to attend the annual NJSBGA annual conference in Atlantic City, NJ on March 23-26, 2024. Registration fee: \$350.00 per person; travel, lodging, mileage, meals, and fees.
  
4. **Approval / Kathy Hill, Administrative Assistant Resignation**  
 The Superintendent in consultation with the School Business Administrator, recommends the approval of the resignation of Ms. Kathy Hill, Administrative Assistant. Last day of employment will be 1/10/25.
  
5. **Approval / Use of Facilities**  
 The Superintendent, in consultation with the School Business Administrator recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

Day	Date	Hours	Team
Sunday	4/13/2025	10:00am-5:00pm	Evolution Lax
Sunday	4/27/2025	10:00am-5:00pm	Evolution Lax
Sunday	5/4/2025	10:00am-5:00pm	Evolution Lax
Sunday	5/18/2025	10:00am-5:00pm	Evolution Lax

6. **Approval / Amendment Long Range Facilities Plan**  
 The Superintendent, in consultation with the School Business Administrator and and Supervisor of Buildings and Grounds recommends the authorization to amend the school districts Long Range Facility Plan, (LRFP) to include the restroom renovation project at Passaic Valley Regional High School (PVRHS) as a capital improvement project in the District's Long Range Facility Plan.
  
7. **Approval / Authorization of the Restroom Renovation Project**  
 The Superintendent, in consultation with the School Business Administrator and Supervisor of Buildings and Grounds recommends the authorization to submit the required documentation for the restroom renovation project at Passaic Valley Regional High School (PVRHS) including the NJDOE project application forms and preliminary schematic drawings to the New Jersey Department of Education for project application completeness review and approval. Be it further resolved that the District will not be seeking state funding for the project and the project will be considered as an "Other Capital Project."

**Regular Meeting of the Board of Education**  
**Tuesday, January 7, 2025**

---

8. **Approval / Maintenance Agreement**

The Superintendent, in consultation with the School Business Administrator and Supervisor of Buildings and Grounds recommends the approval of a three year maintenance agreement for the school districts CHP Module in the following amounts; 2024-2025 \$8,500.00, 2025-2026 \$8,925.00 and 2026-2025 \$9,371.25 to Aegis Energy Services. This unit was installed as part of ESIP project.

**Athletics and Students Activities Committee**

**1. Approval / Mike Yesenosky, Girls' Show Sound Designer**

The Superintendent in consultation with the School Business Administrator, recommends the approval of Mike Yesenosky as Girls' Show Sound Designer at \$300.00 per day for three (3) days.

**2. Approval / Donation**

The Superintendent in consultation with the School Business Administrator, recommends the approval of donation from Jr. Hornets Wrestling Club in the amount of \$2,000.00 to the Passaic Valley High School Wrestling Program.

**3. Approval / Coaching Resignation**

The Superintendent in consultation with the School Business Administrator, recommends the approval of the resignation of Ms. Kathy Hill, Head Coach Softball for the 2024-2025 school year.



**Regular Meeting of the Board of Education**  
**Tuesday, January 7, 2025**

---

Next Meeting

Regular Meeting:  
Tuesday, January 28, 2025, 7:00 PM\*  
Adra Suchorsky Library  
Passaic Valley High School  
100 East Main Street  
Little Falls, New Jersey

\*Date and time pending approval at reorganization meeting