

**Passaic Valley Regional High School  
District**

*Minutes*

**Regular Meeting of the Board of Education  
Tuesday, December 5, 2023**

**The Board of Education of the Passaic Valley Regional High School  
In the County of Passaic, New Jersey**

**Minutes of the Regular Meeting of the Board of  
Education Tuesday, December 5, 2023**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, December 5, 2023, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

**I. CALL TO ORDER BY MR. DAMIANO, BOARD PRESIDENT, AT 7:00 P.M.**

Roll Call:

Ms. Brigati – Yes	Mr. Damiano - Yes
Mr. Casasnovas – Absent	Mr. D’Angelo – Absent
Dr. Cathcart – Absent	Mr. DeLuca - Yes
Mr. D’Ambrosio – Yes	Mr. DeMarco – Yes
	Dr. Varcadipane -Absent

**Also Present:**

Dr. Bracken Healy, Superintendent of Schools  
Colin Monahan, Business Administrator/Board  
Secretary Raymond Reddin, Esq., Board Attorney

**II. PLEDGE OF ALLEGIANCE**

Mr. Damiano asked for a moment of silence for Ms. Amy Niosi.

**III. READING OF ANNOUNCEMENT**

Mr. Monahan read the Public Notice.

**Public Notice**

**In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.**

**IV. President's Report**

None

**V. Acknowledgment of Correspondence To The Board Of Education**

None

**VI. Approval of Minutes of Previous Meeting**

Mr. D'Ambrosio asked for a motion to approve the Minutes for the Regular and Executive meeting of the Board on November 13, 2023.

Mr. DeMarco made a motion to approve the Minutes for the Regular and Executive meeting of the Board on November 13, 2023; seconded by Mr. D'Angelo.

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Absent  
Dr. Cathcart – Absent  
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D'Angelo – Absent  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Absent

**VII. Report of the Superintendent**

Dr. Healy stated, the District improvement plan for NJQSAC was approved by the State.

Dr. Healy gave his condolences to Ms. Amy Niosi's family.

**VIII. Student Representatives Report**

Antonette Scrivanich reported that student morale is high. Students are looking forward to Holiday events like pajama day and twin day. She spoke about the holiday drives being held, including the toy drive and toiletries drive. She also reported that the food drive was a success with the food collected going to PV families in need. The students are excited about the beginning of the winter sports season and plan to attend to support PV teams.

**IX. Call For Members of the Public To Be Heard**

Mr. Damiano asked for a motion to open the meeting to the public.

Mr. D'Ambrosio made a motion to open the meeting to the public;  
seconded by Mr. DeMarco.

None

Mr. DeMarco made a motion to close the meeting to the public; seconded by  
Mr. D'Ambrosio.

**X. Education Committee**

**1. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Determination
2324-09	Cafeteria	Not HIB
2324-15	Locker Room	Not HIB

**2. Approval / October 2023 Suspensions**

The Superintendent reports and requests approval of suspensions for October 2023.

**3. Approval / November 2023 Suspensions**

The Superintendent reports and requests approval of suspensions for November 2023.

**4. Approval / Home Instruction**

The Superintendent recommended the approval of home instruction for the following student(s)

ID	Date On	Instructor or Program
2001770	11/13/23	On-line
20455	11/27/23	Aspire

**5. Approval / Fundraiser(s)**

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/Advisor	Event	Date/Time/Location	Purpose
1	NAHS	Ingraham	Annual hand-crafted holiday card sale	Dec 11, 2023/ 5:00-6:15pm/ PVRHS Holiday Play & in school days following	Raise funds towards NAHS membership and registration of the chapter.
2	Class of 2025	E. Thornton	Dine & Donate	Feb. 6, 2024 & Feb 27, 2024/ Wendy's, Wayne, NJ	Raise funds for Class of 2025.
3	Class of 2025	E. Thornton	Dine & Donate	Nov. 29, 2023/ Bask 46 Woodland Park ,NJ	Raise funds for Class of 2025.

**Education Committee**

**6. Approval / Field Trip**

The Superintendent recommended approval of following field trip:

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Spanish 3	Ropero	Museum	Dec 12, 2023/ 9:00am-1:15pm/ Paradox Museum or Activate, American Dream, Rutherford, NJ	Present new arts and culture to promote awareness and ideas. Approx 30 Students, 2 Staff Cost to BOE: PV Bus 2 substitutes
2	Spanish Club	Ropero/ Arici	Spanish Dance	Dec 14, 2023/ 9:00am – 2:00 pm/ Arthur Murry Dance Montclair, NJ	Enrichment - incorporate music & dance to the Spanish culture. Approx 24 Students, 2 Staff Cost to BOE: PV Bus 2 substitutes
3	Spanish Club	Ropero/ Arici	Play "La Gringa"	May 8, 2024/ 8:15 am- / Repertorio Espanol, NY, NY	Attend a Spanish play to and discuss Hispanic/American relations Approx 25 Students 2 Staff Cost to BOE – PV Bus 2 substitutes
4	Drama Club	Shue	"Back to the Future" Broadway show and workshop	Jan 25, 2024/ 1:00-11:00pm/ Winter Garden Theater, NY, NY	Attend a professional workshop and see performance. Approx 40 students, 3 staff Cost to BOE – None
5	Drama & Theater Class	Shue/ McMahon	STANJ	Jan 6, 2024/ 8:00am-5:00pm/ Montclair State University Montclair, NJ	Annual statewide theater competition. Students are responsible for own transportation. Cost to BOE - None

**7. Approval / November Student Attendance**

The Superintendent recommended approval of the November 2023 student attendance.

Possible number of days school has been open	17.00
Possible number of days attendance	17,966.00
Days absent	863.00
Percent of attendance	95.2%
Average daily Enrollment	1,056.00

**Education Committee**

**8. Approval / Professional Day**

The Superintendent recommended the board approve the following staff professional days:

Staff	Dates	Event/Destination	Purpose	Cost
K. Morris, SAC	12/1/23 (pm)	New Pathway open house	Update current programming under new leadership and meet new staff	n/a
	12/8/23 (am)	Passaic County SAC Meeting UP in PC Coalition Meeting	Updates and overview of drug monitoring initiative & NJ drug environment	n/a
	12/12/23 (am)	The Role of the School Climate Team (virtual)	Seminar to focus on how to foster and maintain a positive school climate	n/a

**9. Approval / 2023-2024 Out of District Contracts**

The Superintendent recommended the Board of Education approve the following out of district contracts(s):

	Student ID	Location	Cost
1	2002689	Chancellor Academy 157 West Parkway Pompton Plains, NJ	\$57,977.36 Tuition

**10. Approval / 2023-2024 Reporting**

The superintendent recommended approval of the following state reports:

- [ARP ESSER Safe Return Plan Update 12/1/23](#)
- Title I Comparability Report - submitted and approved by NJDOE 11/22/23
- Title I Performance Report - submitted 11/28/23

**11. Approval / 2022-2023 QSAC Reporting**

The superintendent recommended approval of the QSAC DPR report for 2022-2023

- QSAC DPR 22-23 SY

**12. Approval / Kaitlyn Verney, Clinical Observation Hours**

The Superintendent recommended approval of the clinical observation hours, Speech Language Pathologist. Kaitlyn Verney, 3rd year SLP student, TCNJ. 15 hours under the supervision of certified SLP (O. Pantale/J. Rosser.) Dates TBD pending receipt of required paperwork/clearances.

**Education Committee**

**13. Approval / Kaitlyn Verney, Substitute Paraprofessional**

The Superintendent recommended approval of Kaitlyn Verney, as a Substitute Paraprofessional/Bus Aide, Bergen ABA Program. \$23/hour, not to exceed 29 hours/week. Start date TBD pending receipt of required paperwork and clearances.

**14. Approval / Yvonne Migliaccio, English Leave Replacement, Revised**

The Superintendent recommended the Board of Education approve Yvonne Migliaccio, teacher of English as a leave for employee #4506, through June 30, 2024. Class I, Step I: \$59,950.00, no benefits.

**15. Approval / Employee #4721 Leave of Absence**

The Superintendent recommended the Board of Education approve the following intermittent leave for employee #4721.

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
12/1, 18-21/2023	Paid Persona/Vacation/ Sick Leave	1 sick, 5 vacation
12/4-15/2023, 1/2-12/2024	Federal Medical Leave Act (intermittent)	4 weeks
	NJ Family Leave Act	
	Unpaid Leave	

**16. Approval / 2023-2024 Substitute Teachers**

The Superintendent recommended the approval of the following substitute teachers at the per diem substitute rate for the 2023-2024 school year. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- Mia Preziosi

**17. Approval / Travel Expense - 2024 NJASA Techspo Annual Workshop**

The Superintendent, in consultation with the School Business Administrator, recommended the Board approve the travel expenses for the 2024 NJASA Techspo Annual Workshop in Atlantic City for Mr. Clementi and Dr. Healy.

**18. Approval / 2023-2024 State of New Jersey Tuition Contract**

The Superintendent, in consultation with the Business Administrator, recommended the approval of the 2023-2024 State of New Jersey Tuition Contract with DCF Regional Passaic Campus in the amount of \$52,828.00 for student #937731.



**Education Committee**

**19. Approval / 2023-2024 Out of District Contracts**

The Superintendent recommended the Board of Education approve the following out of district contracts(s):

	Student ID	Location	Cost
1	32046	Mary A. Dobbins School 243 Pine Street Mount Holly, NJ	\$46,446.62 Tuition

**20. Approval / Termination, Employee #15499 PT Paraprofessional**

The Superintendent, in consultation with the Business Administrator, recommended the approval of the termination of employee #15499. Last day of employment December 5, 2023.

Ms. Brigati made a motion to approve Education items 1 – 20; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Absent  
Dr. Cathcart – Absent  
Mr. D’Ambrosio - Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Absent  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Absent

**XI. Finance Committee**

**21. Approval of November Bill List**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provided Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
12/06/23	Pending	\$1,147,872.85

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**22. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Pomptonian	Inv#671111723	1367	\$ 26,088.64
Pomptonian	Inv#671112423	1368	\$ 6,210.56
Solution Tek	Freezer Repairs	1369	\$ 643.60

**23. Approval of State of New Jersey Grant Application – Local Consent Agreement**

The Superintendent, in consultation with the Business Administrator, recommended the Board approve the State of New Jersey State & Local Cybersecurity Grant Program application local consent agreement.

**Finance Committee**

**24. Approval of Northern Region Educational Services Commission for Transportation**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended approval to enter into an agreement with the Northern Region Educational Services Commission for the 2023-2024 school year as follows.

Route#	School (s)	Contractor	No. of Students	Estimated Cost Per Route (incl. surcharge)	Date
Q3125	Celebrate the Children	Omar Transportation	1	\$7,140.00 + \$285.60	10/30/23 – 11/30/23

Ms. Brigati made a motion to approve Finance items 21 – 24; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Absent  
Dr. Cathcart – Absent  
Mr. D’Ambrosio - Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Absent  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Absent

**XII. Operations Committee**

**25. Approval / Use of Facilities**

The Superintendent recommended the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

	<b>Group</b>	<b>Date</b>	<b>Facilities/ Area Request</b>	<b>Other</b>
1	Little Falls Police Department (for TPD, WPPD, PV Armed Security)	Dec 26-29, 2023 Two sessions offered (12/26&29 or 12/27&28) 7:00am - 3pm	All areas of the school as needed.	Advanced Law Enforcement Rapid Response Training (ALERRT). Prepare law enforcement for tactically complex situations.
2	Little Falls Police Department	Dec 6, 2023 7-8am	Football Field and Track	
3	PASCO Soccer Club	Tuesdays, 6:30-9:30pm 3/19/2024 3/26/2024 4/2/2024 4/9/2024 4/16/2024 4/23/2024 4/30/2024 5/7/2024 5/14/2024 5/21/2024 5/28/2024 6/4/2024 6/11/2024	Requesting use of the field and lights	Cost \$150.00/per hour for field and \$100.00/per hour for use of lights if needed. Proof of insurance must be on file with Passaic Valley Regional High School before date of the first event. Hourly rate per policy.

**26. Approval / Health & Safety Evaluation of School Buildings Checklist**

The Superintendent, in consultation with the Business Administrator & Supervisor of Buildings & Grounds, recommended approval of the Annual Health & Safety Evaluation of School Buildings Checklist for the 2023-2024 school year.

**Operations Committee**

**27. Approval of Disposal – Pickup Truck**

The Superintendent, in consultation with the School Business Administrator & Supervisor of Buildings and Grounds, recommended the disposal of old/unrepairable GMC pickup truck, VIN# 1GTCS14EOMO508512.

Mr. D’Ambrosio made a motion to approve Operations items 25 – 27; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Absent  
Dr. Cathcart – Absent  
Mr. D’Ambrosio - Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Absent  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Absent

**XIII. Athletics and Students Activities Committee**

**28. Approval / Girls' Show Practice Site 2023-2024**

The Superintendent recommended approval of Girls' Show practice site for the 2023-2024 school year. Proof of insurance will be filed with the Business office.

**29. Approval / Resignation Kathy Hill - Head Girls Fencing Coach 2023/2024**

The Superintendent recommended approval of the resignation of Kathy Hill, Head Girls Fencing Coach 2023-2024 season.

**30. Approval / Zach Donovan Head Girls Fencing Coach**

The Superintendent recommended approval of Zach Donovan Head Girls Fencing Coach 2023-2024 season, Schedule D - Category 4 - Level 5 = \$6,442.00.

Mr. D'Ambrosio made a motion to approve Athletics items 28 – 30; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes

Mr. Casanovas – Absent

Dr. Cathcart – Absent

Mr. D'Ambrosio - Yes

Mr. Damiano - Yes

Mr. D'Angelo – Absent

Mr. DeLuca – Yes

Mr. DeMarco - Yes

Dr. Varcadipane -Absent

**XIV. Committee Reports**

Mr. D'Ambrosio asked to have a negotiation meeting next week. Mr. Monahan said he would schedule a meeting.

**Attorney's Report**

None

**Passaic County School Board's Association – Report of Delegate**

None

**New Jersey School Board's Association – Report of Delegate**

None

**Old Business**

None

**New Business**

None

**XV. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

Mr. Damiano asked for a motion to open the floor to the public; seconded by Mr. DeMarco

No one responded.

Mr. D'Ambrosio made a motion to close the meeting to the public; seconded by Ms. Brigati.

**XV. Executive Session**

None

**XVI. Adjournment**

Mr. D'Ambrosio made a motion to adjourn; seconded by Mr. DeMarco.

Respectfully submitted,



Colin Monahan

**Next Meeting**

Regular Meeting:  
Thursday, January 4, 2024, 7:00 pm  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street  
Little Falls, New Jersey