

**Passaic Valley Regional High School  
District**

*Minutes*

**Regular Meeting of the Board of Education**  
**Tuesday, July 30, 2024**

**Order of Business**

**The Board of Education of the Passaic Valley Regional High School In  
the County of Passaic, New Jersey**

**Minutes of the Regular Meeting of the Board of  
Education Tuesday, July 30, 2024**

The minutes for the regular meeting of the Passaic Valley Regional High School District in the County of Passaic on Tuesday, July 30, 2024, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

**I. CALL TO ORDER BY MS. BRIGATI, BOARD PRESIDENT, AT 7:00 P.M.**

Roll Call:

Ms. Brigati – Yes

Mr. Casasnovas – Absent

Dr. Cathcart – Yes

Mr. D'Ambrosio – Yes

Mr. Damiano - Yes

Mr. D'Angelo – Absent

Mr. DeLuca - Yes

Mr. DeMarco – Yes

Dr. Varcadipane -Yes

**Also Present:**

Dr. Bracken Healy, Superintendent of Schools

Colin Monahan, Business Administrator/Board

Secretary Raymond Reddin, Esq., Board Attorney

**II. Pledge of Allegiance**

**III. Reading of Announcement**

**Public Notice**

**In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 10, 2024, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.**

**IV. President's Report**

None.

**V. Acknowledgment of Correspondence To The Board Of Education**

None.

**VI. Approval of Minutes of Previous Meeting**

Ms. Brigati asked for a motion to approve the minutes of the June 11, 2024, Regular and June 17, 2024 Executive meeting of the board.

Mr. D'Ambrosio made a motion to approve the Minutes for the Regular and Executive meeting of the board on June 11, 2024 and June 17, 2024; seconded by Mr. DeMarco.

Roll Call:

Ms. Brigati – Yes

Mr. Casanovas – Absent

Dr. Cathcart – Yes

Mr. D'Ambrosio – Yes

Mr. Damiano - Yes

Mr. D'Angelo – Absent

Mr. DeLuca - Yes

Mr. DeMarco – Yes

Dr. Varcadipane -Yes

**VII. Report of The Superintendent**

Dr. Healy said Ms. Voorhis will present the New Jersey Graduation Proficiency Assessment (NJGPA).

Ms. Voorhis presented the NJGPA.

Ms. Voorhis stated significant growth was demonstrated in ELA from 2022 to 2024 for the general population +52.7% overall and she reviewed the reportable subgroups.

Ms. Voorhis stated that growth was demonstrated in math from 2022-2024 for the general population +.2% overall and she reviewed the reportable subgroups.

Ms. Voorhis reviewed the strategies for continued success.

Ms. Voorhis also stated that she will forward the county comparison numbers to the board when they become available in the fall.

Mr. D'Angelo entered the meeting at 7:03 P.M. and Mr. Casasnovas entered the meeting at 7:04 P.M.

**VIII. Student Representatives Report**

None.

**IX. Call For Members of The Public To Be Heard**

Ms. Brigati asked for a motion to open the meeting to the public.

Mr. DeMarco made a motion to open the meeting to the public; seconded by Mr. D'Ambrosio.

None.

Mr. DeMarco made a motion to close the meeting to the public; seconded by Mr. D'Ambrosio.

**X. Education Committee**

**1. Approval / June 2024 Student Attendance**

The Superintendent reported the following attendance for June 2024:

Possible number of days school has been open	14.00
Possible number of days attendance	14,853.00
Days absent	964.50
Percent of attendance	93.6%
Average daily Enrollment	1,061.00

**2. Approval / Fundraiser(s)**

The Superintendent recommended approval of the following fundraiser(s):

#	Department	Advisor	Event	Date/Time	Purpose
1	Math Honor Society	E. Thornton	Wendy's Dine and Donate	10/9/24 11/13/24 All day	T-Shirts and Apparel, Pizza Party
2	Class of 2025	E. Thornton	Wendy's Dine and Donate	9/17/24 10/15/24 All day	Senior Prom
3	Boys and Girls Cross Country	W. Bleuler	Can Shake, Little Falls ShopRite	8/04/2024	End of the Year Dinner
4	Math Honor Society	E. Thornton	Chipotle Dine and Donate	11/19/24	Club Apparel
5	Class of 2025	E. Thornton	Shoprite Can Shake	9/28/24	Senior Prom
6	Class of 2025	E. Thornton	Chipotle Dine and Donate	10/22/24	Senior Prom
7	Football	M. Wassel	SnapRaise	8/1- 9/30/24	Program Enhancements

**3. Approval of Student Safety Data System Report**

The Superintendent recommended approval of the Student Safety Data System Report (SSDS) Period 2 (January 1, 2024 – June 30, 2024), and the 2023-2024 school year.

### **Education Committee**

**4. Approval / Summer 2024 Curriculum Writing - New Courses**

The Superintendent recommended the approval of the following curriculum writing positions for new courses. All positions compensated at PVEA contractual rate (\$37.00/hr.)

- Social Media Marketing (1 teacher, 15 hours) - L. Ackershoek
- Freshman Seminar (2 teachers, 15 hours split) - J. Picarelli, J. Hurta
- True Crime (1 teacher, 15 hours) - M. Miele
- American History Through Film (1 teacher, 15 hours) - Z. Donovan
- Digital Marketing (1 teacher, 20 hours) - C. Coppola
- English Applications (1 teacher, 15 hours) - A. Radice

**5. Approval / Summer 2024 Curriculum Writing - Course Revisions**

The Superintendent recommended the approval of the following curriculum revision positions for existing courses. All positions compensated at PVEA contractual rate (\$37.00/hr.)

- Sociology (1 teacher, 10 hours) - N. Colon
- Media and Pop Culture (1 teacher, 5 hours) - K. Dellanno
- 
- Intro to Art (1 teacher, 10 hours) - J. Chelel
- Photography (1 teacher, 10 hours) - M. Vasa
- Entrepreneurship (1 teacher, 10 hours) - C. Coppola
- Entertainment Marketing (1 teacher, 5 hours) - L. Ackershoek
- Audio Visual Production (1 teacher, 10 hours) - B. Clonan
- Creative Coding (1 teacher, 10 hours) - J. Wassel

**6. Approval / Marshall Rubric 2024-2025**

The Superintendent recommended approval of the Marshall Rubric for evaluations and observations of instructional and student support staff for the 2024-2025 school year.

**7. Approval / Marshall Rubric 2024-2025**

The Superintendent recommended approval of the Marshall Rubric for evaluations and observations of all administrators for the 2024-2025 school year.

**8. Approval / Part-time (3/5) Teacher of American Sign Language**

The Superintendent recommended approval of Oraib Tawara, Teacher of American Sign Language, part-time 3/5 position with supervision duty, Step 1, Class 1, prorated salary of \$39,354, no benefits. Ms. Tawara will enroll in a NJDOE approved educator preparation program. Substitute rate of \$125/day until CE is secured. Praxis and alternate route program enrollment required. All hires are pending receipt of criminal history, sexual misconduct forms and presentation of appropriate certificate.

## **Education Committee**

**9. Approval / Payment of Mentors 2023-2024**

The Superintendent recommended payment to the following Novice Teacher Mentors for their service during the 2023-2024 school year as per NJDOE guidelines. Payment reimbursed to district by novice teacher:

- M. McMahon (novice teacher)/M. Miele (mentor) - \$550.00 (CEAS,ELA)
- J. Sanchez (novice teacher)/L. Lions (mentor) - \$1,000.00 (CE,ESL)

**10. Approval / Grant Award and Submission, ESEA Fiscal Year 2024-2025 Application**

The Superintendent, in consultation with the Business Administrator, recommended the Board approve the grant award and submission for the ESEA Fiscal Year 2024-2025 application.

- Title I \$185,256.00
- Title II \$ 24,973.00
- Title III \$ 9,040.00
- Title III Immigrant \$ 4,112.00
- Title IV \$ 14,715.00

**11. Approval / 2024-2025 Refusal of Funds**

The Superintendent recommended approval of the refusal of funds regarding the ESEA Consolidated Subgrant Application 2024-2025

- Title III (\$9,040.00)
- Title III Immigrant (\$4,112.00)

**12. Approval of Submission and Grant Award - Individuals with Disabilities Education Act (IDEA) Funds Fiscal Year 2024-2025 Application**

The Superintendent, recommended the Board approve the submission and grant award in the amount of \$279,608.00 for the Individuals with Disabilities Education Act Funds for the Fiscal Year 2024-2025 application.

**13. Approval / Collaboration with John Theurer Cancer Center**

The Superintendent recommended approval of a partnership between PVRHS and the John Theurer Cancer Center to expand educational opportunities, support community-based programs, and enable firsthand experience in the medical profession. PVRHS students will obtain volunteer positions, participate in career day events, and host JTCC medical staff for discussions on careers in the medical field. Students must complete all JTCC training and clearance requirements. Cost to students and Board - free. Proposal on file.

**Education Committee**

**14. Approval / Comprehensive Equity Plan Statement of Assurance 2024-2025**

The Superintendent recommended approval of the Comprehensive Equity Plan SOA 2024-2025. CEP SOA 24-25

**15. Approval / Summer Arts Enrichment Camp Salary**

The Superintendent recommended the approval of \$4,000.00 to support Summer Arts Enrichment Camp salary for Mr. Michael DeLuccia. These monies are budgeted in account #11-140-100-101-009996-050.

**16. Approval / Emergency Virtual or Remote Instruction Plan 2024-2025**

The Superintendent recommended approval of the Emergency Virtual or Remote Instruction Plan 2024-2025 document and checklist.

**17. Approval / ESY Volunteer**

The Superintendent recommended the approval of Ms. Shaye Merwede to deliver a volunteer hair cutting desensitization workshop for the ESY program.

**18. Approval / ABA/PVRHS Paraprofessional Position and Bus Aide**

The Superintendent recommended the approval of the following part time ABA/PVRHS paraprofessional position and Bus Aide, for the 2024-2025 school year, at \$23.00 per hour, not to exceed 29.5 hours per week, pending all paperwork.

Ms. Sabina Bet

Mr. Justin Iton

**19. Approval / Out of District Placement**

The Superintendent recommended the contract approval for student 938248 ESY Out of District placement at High Point. Total tuition \$7,936.84.

**20. Approval / Home Instruction**

The Superintendent recommended the approval of the contract for home based 1:1 instruction and home based parent training for the 2024-2025 school year for student 10918, provided by Bergen County Special Services Education Enterprise Division. 1:1 instruction will be provided 3 hours weekly. Parent training will be provided 3 hours monthly. Total cost not to exceed \$13,620.00 for the 2024-2025 school year.



**Education Committee**

**21. Approval / Home Based Parent Training**

The Superintendent recommended the approval of the contract for home based parent training for the 2024-2025 school year for student 12, provided by Bergen County Special Services Education Enterprise Division. Parent training will be provided 2 hours monthly. Total cost not to exceed \$1,500 for the 2024-2025 school year.

**22. Approval / Employee Termination**

The Superintendent recommended the termination of employment for staff member 4991.

**23. Approval / Child Study Team Summer Testing**

The Superintendent recommended the approval of Child Study Team summer testing at the rate of \$150.00 per case.

**24. Approval / 2024-2025 Refusal of Funds**

The Superintendent recommended approval of the refusal of funds regarding Perkins Grant:

Gross Federal Allocation	\$40,486.00
Allocation Transferred to Other Districts.	-\$38,785.00
Total Allocation to Budget	\$ 1,701.00

**25. Approval / 2024-2025 Bilingual Waiver Request Submission**

The Superintendent recommended approval of the Bilingual Waiver Request Submission for the 2024-2025 school year.

**26. Approval / Mr. Anthony Steffe, School Psychologist**

The Superintendent recommended approval of Mr. Anthony Steffe, School Psychologist, full-time, tenure-track, 10-month position. Step 1, Class 3, \$71,495. Start date 9/1/2024. All hires are pending receipt of criminal history, sexual misconduct forms and presentation of appropriate certificate.

**27. Approval / 2024 Part Time ABA Bus Aides**

The Superintendent recommended the Board of Education approve Ms. Eglis Santana as a part time ABA Bus Aides for the 2024-2025 school year, rate \$20.00/hour, up to 29 hours, no benefits. Start date pending receipt of criminal history and all required paperwork.

**Education Committee**

**28. Approval / Webmaster 2024-2025**

The Superintendent recommended Mr. Brad Ottino for the Webmaster position for the 2024-2025 school year. Stipend of \$6,000.00. The amount of \$5,716.00 will be charged to ESEA Title II, account #20-270-200-100-007600-050 and \$284.00 will be charged to account #11-140-100-101-00996-050.

**29. Approval / EST Social Worker**

The Superintendent recommended the retroactive approval of Mr. Ken Burke as the school social worker for the ESY program at an hourly rate of \$37.00.

**30. Approval / 2024-2025 Out of District Placement**

The Superintendent recommended the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	2001513	Lakeview Learning Center 18 Van Duyne Ave Wayne, NJ	\$14,250.00 ESY \$85,500.00 Tuition <i>\$99,750.00 Total</i>
2	937867	Chancellor Academy 157 West Parkway Pompton Plains, NJ 0744	\$84,024.45 Tuition Total

**31. Approval / 2024-2025 Sixth Period Stipends**

The Superintendent recommended approval of the following sixth period stipends for the 2024-2025 school year. Compensation as per PVEA contract.

- Zachary Donovan      History Resource (rescind semester, approve for full year)
- Michael O'Brien      ABA (rescind semester, approve for full year)
- Lisa Ackershoek      Entrepreneurship
- Christine Coppola      Digital Marketing

**32. Approval / Culinary Food Coordinator**

The Superintendent recommended the approval of Ms. Zuzana Geleta for the stipend position of Culinary Food Coordinator, \$2,500.00 for the 2024-2025 school year.

**Education Committee**

**33. Approval / William Pantale, Retirement**

The Superintendent recommended acceptance of the retirement of Mr. William Pantale. Mr. Pantale’s last day of employment will be August 31, 2024.

**34. Approval / Ms. Laura Byrnes**

The Superintendent recommended approval of Ms. Laura Byrnes, School Counselor, full-time, tenure-track, 10-month position. Step 9, Class 3, \$76,340.00 Start date 9/1/2024, pending release from current district. All hires are pending receipt of criminal history, sexual misconduct forms and presentation of appropriate certificate.

**35. Approval / 2024-2025 Substitute Teachers**

The Superintendent recommended the approval of the following substitute teachers:

Permanent Sub Rate

Michael Messina	George Dassinger
Beth Toole	

Per Diem Sub Rate

Jenna Anevski	Alexandra Paese
Annemarie Finley	Anthony Rosciano
Elsa Howard	Lillian Canova
Lauren Manzi	Michaela Raguseo
Ruthellen Gaita	Luisa Van Ess
Peter Tomasi	Mia Preziosi
Mary Logthetis	Yvonne Migliaccio
Julia Pellicane	Sevasti Logothetis

Coaching staff not currently using teaching/sub certificate at PVRHS

Erik Getz	Joseph Peluso*
Jessica Suarez*	Zachary Mazalweski*
Christopher Watkins	Jenai Agosta
Tiffany Sellitto	Steve Hogan*
John Rosser	John Pelosi*
Justin Iton*	Kara Mancini
Will Puglisi *	
*Pending receipt of substitute certificate	

**36. Approval / Clinical Placement 2024-2025**

The Superintendent recommended the approval of the following clinical placement: Michaela Raguseo, William Paterson University. 2 semesters: 9/3/24 - 12/13/24, 3 days/week; and 1/23/25 - 5/14/25, 5 days/week. M. Gordon supervising.

**Education Committee**

**37. Approval / Instructional Supplies – ESEA Title I**

The Superintendent recommended the approval of the following instructional supplies for assessment and curriculum platforms through ESEA Title I. Account # 20-237-100-600-007600-050.

Noredink	\$11,990.00
Atlas	\$5,399.00
Quizizz	\$5,175.00
Renaissance	\$2,712.00
Virtual Enterprise	\$3,500.00
Cengage	\$7,424.00
Project STEM	\$2,500.00
Certiport	\$800.00
Delta Math	\$2,300.00
Scholastic Magazine	\$1,099.00
Stem Supplies	\$2,500.00

**38. Approval / Instructional Supplies – ESEA Title II**

The Superintendent recommended the approval of the following professional development for curriculum platform through ESEA Title II. Account # 20-270-200-300-007600-050.

Renaissance	\$ 900.00
Conquer Math	\$9,120.00
Noredink	\$ 550.00
Up the Bar Achieve	\$8,250.00

**39. Approve / Home Instruction**

The Superintendent recommended the retroactive approval of home instruction for the following student(s):

<b>ID</b>	<b>Date On</b>	<b>Instructor or Program</b>
33900	6/10/24	Aspire
32678	5/24/24	Silvergate Prep

**40. Approval / ESEA Title I Instructional Paraprofessional**

The Superintendent in consultation with the Business Administrator/Board Secretary, recommended the approval of the following disbursement adjustment from Fund 10, account #11-150-100-106-009940-050 to Fund 20, account #20-237-100-100-007600-050 for ESEA Title I Instructional Paraprofessional salaries for 2023-2024.

Walter Bleuler  
 Daneyris Espinal

**Regular Meeting of the Board of Education**  
**Tuesday, July 30, 2024**

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Mr. Casanovas made a motion to approve Education items 1 – 40; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes  
Dr. Varcadipane -Yes

Ms. Voorhis introduced the two new staff members to the board who were approved on tonight’s agenda.

Mr. Anthony Steffe, Psychologist, thanked the Board for the opportunity and looked forward to the new school year.

Ms. Oraib Tawara, Teacher of American Sign Language, thanked the Board for the opportunity and looked forward to the new school year.

The Board welcomed both Mr. Steffe and Ms. Oraib.

**XI. Finance Committee**

**41. Approval / June 2024 Supplemental Monthly Bills List**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
6/30/24	Pending	\$ 1,678,998.35

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

**42. Approval / July 2024 Monthly Bills List**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and are being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
7/30/24	Pending	\$743,475.95

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

**Finance Committee**

**July Bills list Cont'd:**

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470- Payment of Claims.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att. F-2

**43. Acceptance of the Board Secretary's Report, Cash Reconciler's Cash Report and the Board Secretary's Certification of Funds for the Month of May 2024**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary's Report and the Cash Reconciler's Cash report; and

WHEREAS, the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending May 31, 2024 for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the preliminary Board Secretary's Report and the Cash Reconciler's Cash report for the month ending May 31, 2024, and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation. Att. F-3

**Finance Committee**

**44. Approval / Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Pomptonian	Inv#671060724	1400	\$10,233.48
Pomptonian	Inv#671061424	1401	\$13,182.73
Pomptonian	Inv#671063024	1402	\$ 9,024.80
PVRHS	Reimburse Café PaySchools	1403	\$ 3,145.00
Grainger	Air Conditioner	1404	\$ 1,715.55

**45. Approval / Line-Item Budget Transfers – May 2024**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line-item transfers to include administrative cost budget transfers for the month of May 2024 as presented.

**46. Acceptance / Financial Status Report – May 2024**

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the Board accept the preliminary Financial Status Report for the month of May 2024, as presented.

**47. Acceptance / Revenue Report – May 2024**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of May 2024 as presented.

**48. Approval / Tuition Contract – New Jersey Department of Children Services**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the tuition contract for student AR #937731 from July 1, 2024 to June 30, 2025. The cost of the contract is paid by the New Jersey Department of Children and Families.

**49. Approval / Transportation Contract – New Jersey Department of Children Services**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the transportation contract for student AR #937731 in the amount of \$75.00 per day to New Jersey Department of Children and Families.



**Finance Committee**

**50. Approval / Additional Revenue for Extraordinary Aide 2023-2024**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the additional revenue of Extraordinary Aide in the amount of \$701,233.00 for the 2023-2024 school year.

**51. Approval / Northern Region Educational Services Commission for ESY Transportation - Revised**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval to enter into the revised agreements with the Northern Region Educational Services Commission for ESY transportation as requested by our Child Study Team for the 2024-2025 school year as follows:

Route#	School (s)	Contractor	No. of Students	Estimated Cost Per Route (incl. surcharge)	Date
2955	Newmark High School	Jersey Kids Trans	1	\$7,380.00 + \$442.80	7/1/24 - 7/26/24
3125	Celebrate the Children	R & May Trans	1	\$6,129.50 + \$367.77	7/1/24 - 8/2/24
3524	Chancellor Academy	R & May Trans	1	\$2,826.67 + \$169.60	7/1/24 - 7/30/24
3562	Norman Bleshman BCSS	Jersey Kids Trans	1	\$3,900.24 + \$234.01	7/1/24 - 7/26/24
3569	Sage Day School	R & May Trans	1	\$4,427.50 + \$265.65	6/24/24 - 7/26/24
3575	South Bergen Jointure - Lodi	Tasneem Trans	1	\$1,764.00 + \$105.84	7/1/24 - 7/26/24

Dr. Varcadipane made a motion to approve Finance items 41 – 51; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes  
 Mr. Casasnovas – Yes  
 Dr. Cathcart – Yes  
 Mr. D’Ambrosio – Yes

Mr. Damiano - Yes  
 Mr. D’Angelo – Yes  
 Mr. DeLuca - Yes  
 Mr. DeMarco – Yes  
 Dr. Varcadipane -Yes

**XII. Operations Committee**

**52. Approval / Use of Facilities**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

<b>Day</b>	<b>Date</b>	<b>Hours</b>	<b>Team</b>
Tuesday	8/27/2024	6:30-9:30pm	Pasco
Tuesday	9/3/2024	6:30-9:30pm	Pasco
Sunday	9/8/2024	1:00-4:00pm	Evo Lax
Tuesday	9/10/2024	6:30-9:30pm	Pasco
Sunday	9/15/2024	1:00-4:00pm	Evo Lax
Tuesday	9/17/2024	6:30-9:30pm	Pasco
Sunday	9/22/2024	1:00-4:00pm	Evo Lax
Tuesday	9/24/2024	6:30-9:30pm	Pasco
Sunday	9/29/2024	1:00-4:00pm	Evo Lax
Tuesday	10/1/2024	6:30-9:30pm	Pasco
Sunday	10/6/2024	1:00-4:00pm	Evo Lax
Tuesday	10/8/2024	6:30-9:30pm	Pasco
Sunday	10/13/2024	1:00-4:00pm	Evo Lax
Tuesday	10/15/2024	6:30-9:30pm	Pasco
Sunday	10/20/2024	1:00-4:00pm	Evo Lax
Tuesday	10/22/2024	6:30-9:30pm	Pasco
Sunday	10/27/2024	1:00-4:00pm	Evo Lax
Tuesday	10/29/2024	6:30-9:30pm	Pasco
Sunday	11/3/2024	1:00-4:00pm	Evo Lax
Tuesday	11/5/2024	6:30-9:30pm	Pasco
Sunday	11/10/2024	1:00-4:00pm	Evo Lax
Tuesday	11/12/2024	6:30-9:30pm	Pasco
Tuesday	11/19/2024	6:30-9:30pm	Pasco

**Operations**

**53. Approval / Use of Facilities**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

- Saturday August 17, 2024

Annual PVHS Football & Cheer Parents BBQ 1pm - 5pm. Using picnic area and cafe tables.

- Saturday September 14, 2024

PVHS & US Bands Marching Band Competition 2pm - 9pm approximately. Event will be hosted by: PVHS Marching Band Director, Michael DeLuccia & PVHS Band Parents Association

**54. Approval / Maria Giordano, Retirement**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the acceptance of the retirement of Ms. Maria Giordano, Custodian. Ms. Giordano's last day of employment will be July 31, 2024.

**55. Approval / Daniel Caravelli, Resignation**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the acceptance retroactively of the resignation of Mr. Daniel Caravelli, Custodian. Mr. Caravelli's last day of employment will be July 12, 2024.

**56. Approval / Substitute Bus Driver**

The Superintendent, and the School Business Administrator/Board Secretary, recommended the approval of Mr. Brian Nash as substitute bus driver at a rate of \$24.00 an hour; with no benefits; Start date pending and contingent upon Mr. Nash return of a successful criminal background check and TB test.

**57. Approval / Donation – Baseball Scoreboard**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the approval of the donation of a baseball scoreboard at a cost of \$13,852.00 by Herff Jones. The district will purchase the baseball scoreboard from K & J Accessories, Inc. and Herff Jones will reimburse the district.

**Operations Committee**

**58. Approval / Sound System – Turf Field**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the approval of the sound system for turf field in the amount of \$18,725.00 to The Music Den. These monies have been budgeted in 2024-2025, account #12-000-400-450-005100-050.

**59. Approval / Disposal of Items**

The Superintendent recommended approval to dispose of the following outdated, damaged, obsolete, etc. items:

Item Location	Item Description/Title	ISBN (if applicable)	Qty	Reason for Disposal (outdated, damaged beyond repair, obsolete, etc.)	Dept
Room 026	Vivitar 50mm camera lens	N/A	1	DBR	VPA
Room 026	Canon Powershot point and shoot digital cameras	N/A	2	DBR	VPA
Room 026	Cobra D425 Auto Thyristor camera flash	N/A	1	DBR	VPA
Room 026	Promaster 2500PK 35mm camera (body only)	N/A	3	DBR	VPA
Room 026	Vivitar 50mm camera lens (body only)	N/A	10	DBR	VPA
Room 026	Promaster 50mm camera lens	N/A	1	DBR	VPA
Room 026	Pentax-A 50mm camera lens	N/A	1	DBR	VPA
Room 026	Beseler enlarger lamp head	N/A	1	DBR	VPA
Room 026	Canon PowerShot A40 point and shoot digital camera	N/A	1	Outdated	VPA
Room 026	Ricoh Shotmaster 130 Super QD 3gmm point and shoot camera	N/A	1	DBR	VPA
Room 026	Olympus Infinity Tele 35mm point and shoot camera	N/A	1	DBR	VPA
Room 026	Samsung Maxima 105 GLM 35mm point and shoot camera	N/A	1	DBR	VPA
Room 026	Minolta Freedom zoom 105EX 35mm point and shoot camera	N/A	1	DBR	VPA
Room 026	Olympus Trip AFS-2 35mm point and shoot camera	N/A	1	DBR	VPA
Room 026	Holga 120N plastic camera	N/A	1	DBR	VPA
Room 026	Pentax ZX-M 35mm camera (body only)	N/A	1	DBR	VPA
Room 024	Epson Stylus Pro 3800	N/A	1	DBR	VPA
Room 024	NuArc darkroom safelight	N/A	1	DBR	VPA
Room 024	Thomas Duplex Super Safelight	N/A	1	DBR	VPA
Room 024	Technal Dry Mount Press	N/A	1	DBR	VPA

**Operations Committee**

**60. Approval / Chimney Repair**

The Superintendent, and the School Business Administrator/Board Secretary, recommended the approval of the chimney repairs (repointing, remove mortar joints, tuck point, repair bricks coating, install stainless steel chase cover) in the amount of \$18,500.00 to JB General Contracting Inc. These monies are budgeted in 2024-2025, account # 12-000-400-450-005100-050.

**61. Approval / School Development Authority Funding – Capital Maintenance Needs – Refinishing Gym Floors**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the use of the School Development Authority (SDA) Funding for capital maintenance needs in the amount of \$13,800.00 for refinishing of the wrestling gym to Hardwood Floors Unlimited.

**62. Approval / Withhold Increment**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board to withhold the increment of employee # 4819 for the 2024-2025 school year.

**63. Approval / Withhold Increment**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board to withhold the increment of employee # 4804 for the 2024-2025 school year.

**64. Appointment / Confidential Administrative Assistant to the Superintendent**

The Superintendent, and the School Business Administrator/Board Secretary, recommended the appointment of Ms. Rae Alex as the confidential Administrative Assistant to the Superintendent effective August 1, 2024. Ms. Alex will be compensated at the non-union salary of \$51,090.00, pro-rated.

**65. Approval / School Development Authority Funding – Capital Maintenance Needs – Refinishing Gym Floors**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the use of the School Development Authority (SDA) Funding for capital maintenance needs in the amount of \$1,601.00 for a partial payment for refinishing of the Griswald Gym to Hardwood Floors Unlimited. The remainder of the cost, \$3,299.00 will be charged to account # 11-000-261-420-006000-050.

**Regular Meeting of the Board of Education**  
**Tuesday, July 30, 2024**

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Mr. Damiano made a motion to approve Operations items 52 – 65; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes

Mr. Casanovas – Abstained for # 63

Yes to all others

Dr. Cathcart – Yes

Mr. D’Ambrosio – Yes

Mr. Damiano - Yes

Mr. D’Angelo – Yes

Mr. DeLuca - Yes

Mr. DeMarco – Yes

Dr. Varcadipane -Yes

### **XIII. Athletics and Activities Committee**

#### **66. Approval / Membership NJSIAA**

The Superintendent recommended approval of the following membership resolution between Passaic Valley Regional High School and the NJSIAA for the 2024-2025 school year.

MEMBERSHIP RESOLUTION:

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

**Passaic Valley Regional High School in Little Falls, New Jersey**

Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey, and is authorized to participate in the approved athletic activities sponsored by the NJSIAA.

The Board of Education (of a public school) or Chief School Administrator (of a non-public school) hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

**Administrative Responsibility** – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events.

However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of "Member in Good Standing" as outlined in the Principal's Affidavit to remain eligible for NJSIAA activities and tournaments.

Rev. 4/2/20

**Athletics and Activities Committee**

**67. Approval / 2024-2025 Schedule D Coaching Assignments**

The Superintendent recommended approval of the following appointments pending receipt of criminal background, Sexual Misconduct forms and TB test where necessary.

**Justin Iton** Asst. Boys Basketball Coach Salary = \$6,058.00 = Schedule D, Category 2, Step 4

**Stephen Hogan** Asst. Boys Basketball Coach Salary = \$6,058.00 = Schedule D, Category 2, Step 4

**Olivia Pantale** Asst. Girls Volleyball Coach Salary = \$5,733.00 = Schedule D, Category 3, Step 4

**68. Approval / 2024-2025 Agreement with Montclair State University – Athletic Trainer to be Preceptor**

The Superintendent recommended PVHS Athletic Trainer, Mr. Brendan Byrnes, to be a Clinical Preceptor for the Montclair State University ATC Education Program. This approval will cover PVHS for the 2024-2025 school year for a partnership between Montclair State University and PVHS. This program allows for our PVHS ATC to be a Clinical Preceptor working with MSU ATC Education Program students here on our campus. This creates no added cost to the district. This program is equivalent to that of a student teacher program. Passaic Valley has participated in this program previously since 2019.

**69. Approval / Resignation**

The Superintendent recommended approving the resignation of Ms. Samantha Ament from the position of Assistant Girls Volleyball Coach.



**Athletics and Activities Committee**

**70. Approval / Mike Yesenosky, Performance Assistant**

The Superintendent recommended the approval of Mr. Mike Yesenosky as assistant for the following performances:

- Fall Play Sound Designer - \$1,500.00
- Holiday Show Sound Designer - \$1,500.00
- Winter Concert Sound Designer - \$300.00
- Winter Concert Accompanist - Not to exceed 5 hours @ \$25/hour
- Variety Show Sound Designer - \$300.00 per day for three (3) days
- Dance Show Case Sound Designer - \$300.00
- Spring Musical Audition Workshop - \$100.00
- Spring Musical Auditions - \$100.00 per day for two (2) days
- Spring Musical Callbacks - \$100.00
- Spring Musical Sound Designer - \$1,500.00
- Spring Musical Post Production Sound Editor-Not to Exceed 12 hours @ \$25/hour
- Spring Concert - \$300.00
- Spring Concert Accompanist – Not to Exceed 5 hours @ 25/hour
- Pops Concert - \$300.00
- Pops Concert Accompanist - Not to Exceed 5 hours @ 25/hour
- Hey Jude Sound Designer - \$300.00

**71. Approval / Fall & Spring Play Lighting Designer Stipends**

The Superintendent, in consultation with the School Business Administrator recommended the Board approve the following stipends for 2024-2025.

Nick Marmo	Fall Play Lighting Designer	\$1,500.00
Nick Marmo	Spring Play Lighting Designer	\$1,500.00

Mr. D’Ambrosio made a motion to approve Athletics and Activities items 66 – 71; seconded by Mr. DeMarco.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes  
Dr. Varcadipane -Yes

**XIV. Technology Committee**

**72. Approval / Computer Lab**

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the Board approves the purchase of 16 Apple IMacs with accessory kits in the amount \$28,080.00, from Apple Education, contract # ESC/ED-DATA 12158. These monies have been budgeted in 2024-2025, will be charged Account # 11-401-100-600-008760-050.

**73. Approval / Multi Vendor Platform Support**

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the Board approves the multi-vendor platform support in the amount of \$32,000.00 to SHI, contract # E-8801-NJSBA ACES-CPS . These monies have been budgeted in 2024-2025, will be charged Account # 11-190-100-500-005200-050.

Mr. D'Angelo made a motion to approve Technology items 72 – 73; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Yes  
Dr. Cathcart – Yes  
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D'Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes  
Dr. Varcadipane -Yes

## **XV. Committee Reports**

None.

### **Attorney's Report**

Mr. Reddin stated he had one legal update.

### **Passaic County School Board's Association – Report of Delegate**

None.

### **New Jersey School Board's Association – Report of Delegate**

The School Board Association Workshop is being held in Atlantic City on October 21-24.

### **Old Business**

None.

### **New Business**

Mr. Monahan reported that our new insurance broker has saved the school approximately \$14,900.00 for our student accident policy.

### **Call For Members of The Public To Be Heard**

Mr. D'Ambrosio made a motion to open the meeting to the public.

Mr. DeMarco made a motion to close the meeting to the public.

## **XVI. Executive Session**

Mr. Monahan stated that there were two personnel items for Executive Session. Executive Session will be approximately 15 minutes.

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Yes  
Dr. Cathcart – Yes  
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D'Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes  
Dr. Varcadipane -Yes

Return from Executive Session.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes  
Dr. Varcadipane -Yes

**XVII. Education Committee**

**74. Approval/ Job Posting**

The Superintendent requests approval to post for an anticipated opening for High School Principal.

Mr. Casasnovas made a motion to approve Education item 74; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes

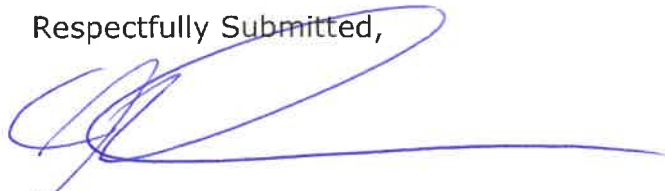
Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes  
Dr. Varcadipane -Yes

**XVIII. Adjournment**

Ms. Brigati asked for a motion to adjourn.

Mr. D’Ambrosio made a motion to adjourn; seconded by Mr. DeMarco.

Respectfully Submitted,



Colin Monahan

**Next Meeting**

Regular Meeting:  
Tuesday, August 20, 2024, 7:00 pm  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street  
Little Falls, New Jersey